



AYRSHIRE VALUATION JOINT BOARD PERFORMANCE REPORT 2008/2009

The Assessor for Ayrshire Valuation Joint Board is responsible for the preparation and maintenance of the Valuation List, Valuation Roll and Register of Electors for the whole of Ayrshire.

COUNCIL TAX VALUATION LIST

The Valuation List gives the address and Council Tax Band of all the houses in Ayrshire and your Council Tax bill is based on this banding. The present Valuation List came into effect on 1st April, 1993 and contains an entry for every dwelling house and domestic garage or lockup in Ayrshire. It is most important that this list is maintained in an up-to-date way to include new houses and changes to existing entries. It is desirable that new properties are placed on the Council Tax List as soon as possible, thus avoiding large backdated bills. Equally to improve their cashflow situation the three Ayrshire Councils must minimise any delay in collecting Council Tax.

The number of changes to the Valuation list for the past two years can be seen from the table below.

Year	East Ayrshire			North Ayrshire			South Ayrshire		
	Added Entry	Deleted Entry	Amended Entry	Added Entry	Deleted Entry	Amended Entry	Added Entry	Deleted Entry	Amended Entry
2007/08	960	143	134	879	118	467	501	230	196
2008/09	648	211	138	524	183	155	224	78	104

The total number of new houses entered onto the valuation lists within the three Unitary Authorities for the years 2004/2005 up to 2008/2009 can be seen in the following table. There has been a steady increase in the number of domestic properties over each year.

Year	Total Number of Council Tax Entries	Total Number of dwellings	No. of New Entries Added
2004/2005	178,179	170,063	1,446
2005/2006	179,105	170,993	1,484
2006/2007	180,440	172,338	1,781
2007/2008	182,289	174,316	2,340
2008/2009	183,090	175,146	1,396

The Performance Measure concerned here is the speed at which new properties are added to the list.

We have based our targets on previous years achievements and the desire for continual improvement in our performance. A target of 87% of new houses entered within 3 months and a target of 96% within the first 6 months. We saw a rise in achievement for the 3 month period compared to last years performance, and also achieved 1% above target for the 6 month period.

The actual performance achieved over the past 5 years can be seen from the table below.

Year	Key Performance Indicators			
	Number	< 3 Months	3 - 6 Months	> 6 Months
2004/05	1,446	90.5%	7.6%	1.9%
2005/06	1,484	86.3%	10.6%	3.1%
2006/07	1,781	87.1%	10.9%	1.9%
2007/08	2,340	81.7%	15.8%	2.5%
2008/09	1,396	85.4%	11.7%	2.9%
Target		87.0%	9.0%	4.0%

VALUATION ROLL FOR NON-DOMESTIC SUBJECTS

The Valuation Roll contains an entry and value for every non-domestic property in the area. It is published after each Revaluation and is in force for five years.

Two separate Performance Indicators have been established for Non-Domestic Rating work.

1st Indicator

The first indicator measures how quickly we respond to property changes by amending the Valuation Roll. As with Council Tax payers, ratepayers who are in the main local businesses and employers, have a keen interest in having changes made as soon as possible. This is important either to reduce their rates liability or to avoid having a backdated rates bill.

The number of changes to the Valuation Roll for the past two years can be seen from the table below.

Year	East Ayrshire			North Ayrshire			South Ayrshire		
	Added Entry	Deleted Entry	Amended Entry	Added Entry	Deleted Entry	Amended Entry	Added Entry	Deleted Entry	Amended Entry
2007/08	95	120	119	122	143	151	98	101	167
2008/09	109	153	142	132	126	129	84	77	122

The actual number of Valuation Roll entries and respective rateable values can be seen from the table below, along with the number of actual alterations made to the Roll (excluding appeal settlements).

Year	Total Number of Valuation Roll entries	Total Rateable Value	No. of Alterations to the Valuation Roll
2003/04	13,372	£246,644,728	1,312
2004/05	13,245	£247,663,196	1,116
2005/06	13,320	£252,913,528	1,423
2006/07	13,423	£253,685,194	1,351
2007/08	13,383	£256,455,253	1,116
2008/09	13,356	£252,887,445	1,074

We have based our targets on previous years achievements and the desire for continual improvement in our performance. A target of 75% of alterations entered within 3 months was set for the year 2007/08, and a target of 91% within the first 6 months. Although the number of alterations within the valuation roll fell, this was countered by an increase in workload for preparation for the 2010 Revaluation. The Board also went through a period of staff changes which had an effect on the achieved performance.

The actual performance achieved over the past 5 years can be seen from the chart below.

Year	Key Performance Indicators			
	Number	< 3 Months	3 - 6 Months	> 6 Months
2004/05	1,116	72.5%	16.8%	10.8%
2005/06	1,423	68.4%	17.5%	14.1%
2006/07	1,351	71.7%	16.9%	11.5%
2007/08	1,116	68.1%	18.6%	13.3%
2008/09	1,074	64.4%	18.7%	16.9%
Target		75.0%	16.0%	9.0%

2nd Indicator

The second indicator measures the amount of Rateable Value lost from the Valuation Roll as a result of appeal settlements within each financial year.

The number of Revaluation Appeals settled within the respective years along with the targets and actual performance on appeal loss can be seen from the table below.

Appeal Settlement			
Year	No of Settled Appeals	Loss Target	Loss Achieved
2006/07	1,539	1.10%	0.21%
2007/08	409	1.10%	0.24%
2008/09	252	1.10%	1.30%

ELECTORAL REGISTRATION

There are many external factors out-with the control of the Registration Officer which can influence the return percentage of canvassed properties and the 2008/09 canvass was the eighth complete postal canvass for the five Scottish constituent areas.

The table below shows the return for the Joint Board area for 2007/08 and 2008/09

Constituency	No of Properties Canvassed		Positive response		% Achieved	
	2007/08	2008/09	2007/08	2008/09	2007/08	2008/09
AYR	33,861	33,768	29,359	28,313	86.7%	83.85%
CUNNINGHAME NORTH	35,921	36,345	30,140	29,589	83.9%	81.41%
CUNNINGHAME SOUTH	29,956	30,085	24,690	24,161	82.4%	80.31%
CARRICK, CUMNOCK & DOON VALLEY	38,092	38,344	33,182	32,555	87.1%	84.90%
KILMARNOCK & LOUDOUN	36,984	37,588	31,407	31,325	84.7%	83.34%
Total	174,814	176,130	148,678	145,943	85.0%	82.86%

The total number of forms issued increased, however the percentage return decreased slightly in comparison with the previous year. These figures constitute a total return of just under 83% for the Joint Board Area. Using secondary information available the return percentage was increased to just under 95%

In an effort to provide alternative means of registering for the annual canvass the Ayrshire Valuation Joint Board followed up previous year's successful telephone registration system, and internet registration which allowed people with no changes to their registration to respond via a free phone telephone line or secure internet site.

No of Properties Canvassed 2008/2009		Positive response			% Achieved		
		Postal	Telephone	Internet	Postal	Telephone	Internet
Constituency							
AYR	33,861	16,318	9,196	2,799	48.3%	27.2%	8.3%
CUNNINGHAME NORTH	35,921	17,486	9,234	2,869	48.1%	25.4%	7.9%
CUNNINGHAME SOUTH	29,956	13,536	8,319	2,306	45.0%	27.7%	7.7%
CARRICK, CUMNOCK & DOON VALLEY	38,092	19,567	10,389	2,599	51.0%	27.1%	6.8%
KILMARNOCK & LOUDOUN	36,984	17,774	10,590	2,961	47.3%	28.2%	7.9%
Total	174,814	84,681	47,728	13,534	48.1%	27.1%	7.7%

For further information on these performance figures or any aspect of the responsibilities of the Ayrshire Valuation Joint Board contact :-

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