

Application to vote by proxy at a particular election – notes

How do I apply to vote by proxy?

1. You must ask someone you know to be your proxy and vote on your behalf. Please note that a person can only be the proxy for close relatives and up to two other people at the same election.
2. Fill in the proxy vote application form. You must give a reason why you want to vote by proxy, for example you may be abroad on holiday on election day.
3. Make sure you complete all sections of the form and supply your date of birth and signature.
4. Return your form as soon as possible to the address shown below.

Electoral Registration Officer
Ayrshire Valuation Joint Board
9 Wellington Square
Ayr
KA7 1HL

Please note: your application form must arrive at your electoral registration office at least 11 working days before the election when changing or cancelling an existing postal or postal proxy vote and at least 6 working days before the election when applying for a new proxy vote.

Voting by Proxy

If you cannot vote at an election in person, you can apply to vote by proxy (someone else voting on your behalf). You can use this form to apply to vote by proxy for one particular election only.

What happens after I've returned this form?

- Your proxy must go to your local polling station to vote. If your proxy cannot get to the polling station, they can apply to vote for you by post. They can apply to do this up to 11 days before election day. Contact your electoral registration office for more details.
- Your proxy will be sent a proxy poll card, telling them where and when to vote on your behalf.
- You should let your proxy know how you want them to vote on your behalf, for example, which candidate or which party.
- If it turns out that you are able to go to the polling station on election day, you can vote in person as long as your proxy has not already done so and has not applied to vote for you by post.
- You will need to give your date of birth and signature on this application form. This information is needed to tackle fraud.

APPLICATION TO VOTE BY PROXY AT A PARTICULAR ELECTION

If you need help filling in this form please phone **01292 612221**
Please write in **BLACK INK and BLOCK CAPITALS.**

1 About you

First name(s) (in full)

Surname

Title (Mr, Mrs, Ms, Miss, Dr, Other)

Daytime or mobile telephone or email (Optional)

2 Your registered address

3 At which election do you want a proxy vote?

I want to vote by proxy at the election(s) held on:

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Day

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Month

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Year

4 Why do you want a proxy vote?

Please explain why you are not able to go to your polling station on election day:

For Office Use Only		Rec'd:	
Checked:		Ackn'd:	

5 About your proxy

Full Name _____

Relationship to you (if any) _____

Full Address

6 Your date of birth and declaration

As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to 6 months and/or a fine.

I have asked the person I have named as my proxy and confirm that he/she is willing and able to be appointed to vote on my behalf.

Date of birth (e.g. 02 05 1965)

Day

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Month

--	--

Year

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Please **SIGN** in the box below using **BLACK** ink

Important – keep signature within the border

If you fail to do this, the application will not be valid.

Date of signing
