



Council Tax (Scotland)

This form should be returned to:
The Assessor
9 Wellington Square
Ayr
KA7 1HL

Proposal to alter the Valuation List

PLEASE COMPLETE THIS FORM IN BLACK INK AND TICK THE BOXES WHERE APPROPRIATE

PART A DETAILS OF PROPERTY AND OCCUPIER

Full postal address of the property(ies):

Postcode(s):

Name of present owner(s):

Name of present occupier(s):

Valuation List reference no. (if known):

Valuation band disputed (insert letter(s)):

PART B DETAILS OF YOUR PROPOSAL Please read the guidance notes before completing this part

1. I believe that the Valuation List should be altered because: (see note 1)

- (a) The entry in the Valuation List for the dwelling shown above is incorrect
- or (b) The dwelling shown above should be deleted from the Valuation List
- or (c) The dwelling shown above should be included in the Valuation List
- or (d) The dwellings shown above should be included in the Valuation List as one entry
- or (e) The dwellings shown above should be included in the Valuation List as more than one entry
- or (f) The entry set out in the Assessor's Notice dated (insert date) _____ is incorrect

2. My reason(s) for making this proposal is/are: (see note 2)

(continue overleaf if necessary)

3. The Valuation Band Letter(s) I propose is/are _____ which should be effective from _____ (see note 3)

4. If this proposal is made following a relevant decision given by a Valuation Appeal Committee or the Court of Session, please give details of the relevant decision: (see note 4)

5. If you are making this proposal on the basis that you became the council tax payer during the last 6 months please give the date you became the tax payer: _____

PART C DETAILS OF THE PERSON MAKING THIS PROPOSAL

The maker of this proposal is the: owner occupier other please specify _____

Name of the person making this proposal and address for correspondence:

Name: _____

Address: _____

Postcode: _____

Signed: _____ Dated: _____ Daytime Telephone No.: _____